

INFORMATION TECHNOLOGY AND COMMUNICATION SERVICES (ITACS) WIRELESS EQUIPMENT REQUEST/RECEIPT

PART I - EQUIPMENT RECIPIENT

A. NAME <i>(Last, First, MI)</i>	B. RANK / RATE / GRADE	C. BUILDING / ROOM NUMBER
D. POSITION / TITLE	E. OFFICE CODE	F. TELEPHONE NUMBER

PART II - REQUESTED EQUIPMENT

A. EQUIPMENT *(Check all requested)*
 Blackberry CAC Sled Cell Phone Air Card Other _____

B. JUSTIFICATION *(Address each requested item. Explain why each item is required and any impact if not assigned the equipment)*

PART III - APPROVAL

A. APPROVED EQUIPMENT *(Check all approved)*
 Blackberry CAC Sled Cell Phone Air Card Other

B. NAME <i>(Last, First, MI)</i>	C. POSITION / TITLE
D. TELEPHONE NUMBER	E. SIGNATURE

PART IV - EQUIPMENT

A. ITEM	B. DESCRIPTION	C. SERIAL NUMBER	D. BARCODE NUMBER	E. ITACS INITIALS
1.				
2.				
3.				
4.				
5.				

PART V - RECEIPT

I hereby acknowledge receipt of the equipment listed above. I have read and fully understand the policy regarding use of BUMED issued ITACS equipment, specifically BUMED Instruction 5230.17. As custodian, I will ensure that these items are properly maintained and secured at all times.

A. RECIPIENT SIGNATURE	B. Date
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