

INSTRUCTIONS FOR PREPARATION OF NAVMED 6470/11

Item	Instructions
1	Enter the last name, first name and middle initial. Separate each component of the name with a space. If the full name exceeds 40 spaces, truncate after the 40 th space.
2	Enter individual's social security number with no spaces or hyphens, e.g., 123456789. If the individual does not have a social security number, i.e., a foreign national, enter a pseudo SSN as: 800 for the first 3 digits, the year, month, and day of birth. (i.e., 800YYMMDD)
3	Enter, in not more than 10 spaces, the rank/rate/grade the individual possesses when initiating this form. This item need not be updated until a new NAVMED FORM 6470/10 is initiated. Use standard military/civil service abbreviations, e.g., CAPT, COL, MAJ, HMCS, MM2, SSGT, LCPL, GS9, WG5, etc. Abbreviate civilian titles as necessary, e.g., Radiological Physicist to Rad Phys; Electrical Welder to Elec Wldr, etc.
4	Enter individual's year and month of birth (format: YYYYMM. e.g., 196212)
5	Enter the name of the activity or unit. The activity's / unit's abbreviated name or ship hull number(s) may be used. The activity should represent either the activity or unit where the individual is permanently assigned or, if TAD, where the exposure occurred.
6	Enter the 4 digit year, month, and day of monitoring using no spaces and all capitals, e.g., 1999JAN04.
7	When required, enter the military time of day when monitoring was performed, e.g., 1410.
8	Enter the anatomical location or type of sample monitored, e.g., chest, thyroid, abdomen, feces, urine.
9	Enter the minimum detectable activity (MDA) of the counting system at the 95% or higher confidence level in nanocuries (nCi).
10	Enter the radionuclide monitored for or detected, e.g., Co-60, I-131. If more than one radionuclide is monitored for or detected, list the radionuclides on successive lines. Items 5-7 do not need to be repeated when reporting multiple radionuclides.
11	Enter the amount of activity detected in nanocuries (nCi). If the resultant activity is less than MDA, enter < MDA.
12	Enter the <i>committed effective dose equivalent</i> in rem, which is occupational exposure from internally deposited radionuclide(s). The committed effective dose equivalent will be calculated by a BUMED approved facility (see NAVMED P-5055).
13	Initials of person making line entry. The associated name and title of each individual initialing item 13 will be recorded in the remarks section (item 14), e.g., JD - John Daniels, HMC, USN.
14	Enter any remarks or explanatory comments, e.g., abnormal radionuclides detected, method of calculation, etc.